



# PRAGA 2018 EXPO

## World Stamp Exhibition

15th – 18th August 2018, Prague, Czech Republic  
[www.praga2018.cz/en](http://www.praga2018.cz/en)  
[www.praga2018expo.cz/en](http://www.praga2018expo.cz/en)

### INSTRUCTIONS FOR EXHIBITORS

**Date of Event:**

15 -18 August 2018  
Wednesday - Saturday

**Place:**

Hotel Olympik Congress  
U Sluncové 14A, Prague  
„Invalidovna“ station, metro B

**Opening hours for the public:**

15. – 17. 8. from 10.00 to 18.00  
18.8. from 10.00 to 16.00

**Admission to the public:**

free entry

**Time schedule for exhibitors (access to the EXPO):**

14.8. from 14.00 to 20.00 (unloading & preparations)  
15.8. from 7.00 to 19.00  
16. - 17.8. from 9.00 to 19.00  
18.8. from 9.00 to 18.00 (loading & dismantling)

Access to your booth will be from **14.8. 2018 from 14.00 till 20.00**

Booth must be open 15.8. 2018 **at 10.00**

During the entire event, the exhibitor must provide service at the booth.

**Registration of exhibitors:**

All exhibitors are first obliged to register for the fair. The registration site will be located in the lobby - the **REGISTRATION** is marked on the enclosed plan.

Exhibitors may register from 14.8. 2018 from 14.00 to 20.00 or 15.8. 2018 from 7.00 to 10.00. At registration, exhibitors will also receive exhibitor passes.

**From the organizer you will receive:**

- Exhibitors passes
- Catalog Praga 2018 EXPO



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### **Loading, unloading and parking**

Fast unloading is only permissible from directly in front of the venue (marked as **TEMPORARY DP**) from 14.8. 2018 (14.00 – 20.00) and 15.8. 2018 (7.00 – 10.00).

All parking is available in the carpark of the venue (marked as **EXHIBITOR'S PARKING CP**) for 200 CZK (approx. 8 EUR) per day. Please, see attached plan. On street parking is subject to availability.

At the conclusion of Praga Expo loading (**TEMPORARY PARKING**) is permitted only on the 18.8. 2018 between the hours of 16.00 – 18.00 at which time all participants must have cleared their booth.

### **Exhibition equipment:**

Alteration's to your booth and the equipment are not available during the Expo. Any alterations must be requested 7 days before the Expo.

### **OTHER ORGANIZATIONAL INSTRUCTIONS**

#### **Palmare:**

Venue: Národní dům na Vinohradech (náměstí Míru 820/9, Praha 2)

Date: 18. 8. 2018 from 19.00

Price: 2 500 CZK or € 100 per person

Reservations: Mr. Julius Cacka, email: [cacka@praga2018.cz](mailto:cacka@praga2018.cz)

#### **Exhibition of competitive exhibits (Clarion hotel)**

Each exhibitor of Praga Expo is entitled to 2 free tickets to the Clarion Hotel, where exhibition of competitive exhibits takes place. Tickets can be picked up at the Praga Expo Registration.

#### **Insurance:**

All exhibitors are responsible for their own stock insurance.

#### **Security:**

The site has 24hr security

#### **an ATM:**

is located 5 minutes walk from the hotel (Albert food shop at Invalidovna metro station)

#### **Refreshment**

A selection of refreshment's are available on and off site



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### IMPORTANT CONTACTS

Project management and promotion:

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mobile. +420 602 236 557

**ALL DETAILED INFORMATION GO TO**  
[www.praga2018expo.cz](http://www.praga2018expo.cz)

Police:  
tel: 158, 112

Ambulance:  
tel .: 155, 112

Taxi:  
SPEED CARS: tel. +420 224 234 234, [www.speedcars.cz](http://www.speedcars.cz)

**Organizer World Postage Stamp Exhibition PRAGA 2018:**  
Organizing Committee of the World Exhibition PRAGA 2018  
Union of Czech Philatelists  
Opletalova 1337/29  
110 00 Praha 1  
Czech Republic

**Promoter Praga 2018 Expo:**  
Double Impact s.r.o.  
CZ-158 00 Prague 5, V Zářezu 902/4  
tel. +420 223 014 424  
e-mail: [info@sberatel.info](mailto:info@sberatel.info)

Thank you and we look forward to meeting at the fair.

*The Praga 2018 Expo team.*